

From: [Vankeerbergen, Bernadette](#)
To: [Bowerman, Ashley](#); [Otter, Christopher](#)
Cc: [Heysel, Garrett](#); [Savage, Shari](#); [Oldroyd, Shelby O.](#)
Subject: RE: History 3575
Date: Tuesday, September 25, 2018 11:02:00 AM
Attachments: [image001.png](#)

Dear Chris and Ashley,

Just a note to let you know that Shari Savage, the new faculty Chair of the Arts and Humanities 1 Panel, has looked over the revision for History 3575 and has approved the revised submission. We are advancing the course to the next level.

I am including the usual reminder that the GE assessment plan will need to be implemented from the very first offering of the course and GE data will need to be gathered. As is the case for all new GE courses, after the second offering of the course, the Assessment Panel will ask the department to submit an initial report summarizing GE assessment results of those first two offerings (following the format in Appendix 10 of the ASC Curriculum and Assessment Operations Manual [p. 126] https://asccas.osu.edu/sites/asccas.osu.edu/files/ASC_CurrAssess_Operations_Manual.pdf). The Assessment Panel and/or our office can help the department with any aspect of the GE assessment requirement. Shelby Oldroyd, ASC Curriculum and Assessment Assistant, will also make sure to contact the department before the course is offered and provide any assistance that may be needed with assessment. Could you please let the faculty member(s) know?

My best,
Bernadette



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From: Vankeerbergen, Bernadette
Sent: Friday, April 27, 2018 4:25 PM
To: Stebenne, David <stebenne.1@osu.edu>; Bowerman, Ashley <bowerman.14@osu.edu>
Cc: Heysel, Garrett <heysel.1@osu.edu>; Aski, Janice <aski.1@osu.edu>
Subject: History 3575

Dear David and Ashley,

This week, the Arts and Humanities 1 Panel of the ASC Curriculum Committee reviewed a new

course proposal for History 3575 (with GE Historical Study).

The Panel unanimously approved the course with one contingency and three recommendations:

- Contingency: Request concurrence from Dept of East Asian Languages and Literatures
- Recommendations:
 - Include information on absence policy and tardy policy. (How many classes are students allowed to miss? How do tardy marks impact final grade?)
 - Include information on what constitutes full participation. (Asking and answering more than one question for each class?)
 - Will there be a grading rubric for the essays and final paper?

I will return the course to the initiator queue via curriculum.osu.edu so that the Department can address the feedback of the Panel.

Should you have any questions about this feedback, please contact Janice Aski (faculty Chair of the Arts and Humanities 1 Panel; cc'd here), or me.

My best,
Bernadette



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